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| **Assignment 1: Project Plan and Time Management** | | | | | **Due: 19 Feb** |
| **Word Count: min 200 words** | | | | | |
| **Name: Tanzil Chowdhury** | | | | | |
| **Working Title of project: Music Player** | | | | | |
| **Project Plan**  **Instructions:**   * Write down your planned structure for the final project e.g. Introduction and section titles (in draft form, can be changed at a later date) * The date by which you plan to complete this * Include at least one academic skill you want to develop   **Advice: Think about how you can use SMART Goals to plan your project:**  *S – Specific: Your goal should be clear and specific (e.g. I will write the method section about X/Y/Z).*  · *M – Measurable: You should know exactly how to measure if you have accomplished your goal, e.g. how many words you will have written, how many articles you have researched).*  · *A – Achievable: Your goal needs to be realistic - to achieve the goal in terms of the time and resources you have available.*  · *R – Relevant: Your goals need to be relevant to achieve the overall goal to complete your final project.*  · *T – Time based: You need deadlines for your goals.* | | | | | |
| **Project plan and deadlines for assignments:**  Similar schedule for all – vary as appropriate:  Add onto tasks on the following Wednesday if needed  Assignment 1: Create Plan for project and completing assignments. Due 19/02/25  Complete on 9 February.  Outline a rough plan using SMART Targets as to how you wish to complete each assignment.  Identify an academic skill you want to develop.    Assignment 2: Due 05/03/25  Complete on 22- 23 February.  Read about and use other apps (at least 1 ideally 2) which have attempted to solve my problem and critically analyse them. (Pros & Cons of the app, what I would have done differently.) Read through one research study of how people find it easier to study.  Assignment 3: Due 19/03/25  Complete on 8-9 March  Can’t really create a SMART goal for this yet as idk what it is.  Assignment 4: Due 02/04/25  Complete on 22- 23 March  Can’t really create a SMART goal for this yet.  Assignment 5: Due 30/04/25  Complete on 5 – 6 April  Most likely do the code part of the project section (dependant on which project I do and how difficult the worksheets are). Work on trying to optimise my solutions to problems to be more efficient and less spaghetti like to keep the codebase elegant and easy to read for others as well as easier to add new features to later. Measured in line count and difficulty to explain to others.  **Academic Skills:**  I wish to develop my research skills to be able to accurately find reliable, accurate and detailed information when researching as well as being able to read and utilise academic papers, patents, etc for my research in developing my own ideas and solutions to problems. Currently, I find that I don’t use enough sources for my information and sometimes struggle to decipher the needed information from more detailed sources.  I also wish to be able to make my writing more analytical and ensure that what I am writing about remains focused on the topic. I will do this by constantly asking myself is what I am writing related to the question at hand. If it does not, I will then ask myself why is it there? If I can’t provide a valid reason to myself for that then I will try to remove that part. This could be measured through the marking and comments received in my assignments.  **Project Goal:** Develop an app which will help students with studying.  **Project Ideas:**  Music Player – Often having music or background noise whilst studying is very helpful and lets people focus and not get distracted and bored whilst doing their work. This app will just let you listen to music in the background using pre curated playlists of relaxing songs/playlists as well as allow users to import their own songs to listen to.  Study Timer – When I struggle to get started with revision and know I need to focus for some amount of time be it 30 mins, an hour, etc. I will start a timer for that time and tell myself that I can only work for that time and anything that isn’t the work / task I need to do according to the timer can wait until it is done.  Past Paper Generator – This app will take a bank of past paper questions and mix them to create new past papers students can use for revision. The papers created can be focused on types of questions such as extended response questions, Multiple Choice, one marker questions, etc. This helps student who want to target specific areas for study as well as space out their usage of past paper questions, so they do not run out too quickly. | | | | | |
| **Time Management**  **Instructions: Describe a time management strategy that you will implement? Can be written or a diagram.** | | | | | |
| **Time Management Strategy:**  I plan to use the free time I have on the weekends to the project by organising my tasks for the day in priority order weighing urgency of deadline, time to complete and importance of task. So, if I have homework due in 2 days' time and an assignment due in a week and a half, I will prioritise the homework in 2 days as it has a much more urgent deadline. I would also practice Calander / schedule blocking by dedicating specific days and timeslots to my assignments for the project. | | | | | |
| **Mark Scheme Subject:** |  | |  | |
| **Assignment and Objectives** | **Criteria** | | **Marks Available** | |
| **Assignment 1:**  **Project Plan**    **Total Marks: 6** | Student submits a project outline that shows clear evidence:   * Understanding the objectives, a question they want to answer, and identify at least one academic skill they want to develop. * Write a detailed project plan, breaking work for assignments into component parts, with reasonable timelines. * Students describe in detail a time management strategy they will implement. | | 5-6 | |
| Student submits a project outline that shows reasonable evidence of:   * Understanding the objectives, a question they want to answer, and identify at least one academic skills they want to develop. * Write a project plan, breaking work for assignments into component parts and setting reasonable timelines. * Students provide a simple description of a time management strategy they will implement. | | 3-4 | |
| * Student submits a project outline that shows limited understanding of objectives. * Students attempt a brief project plan, under-developed structure, timeline is attempted but not developed. * Student does not mention academic skill. * Student mentions a time management strategy, but does not describe it. | | 1-2 | |
| * Student hands in no project outline | | 0 | |
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| **Feedback** | | | | | |
| **Academic Skills** | | | You have specified what academic skills you’d like to improve, your rationale, and even how you’d like to improve them which is great. Writing concisely and analytically are key at university, so some good skills to develop. | | |
| **Project Planning** | | | The goals you have written are good and mostly SMART. The course outline and schedule should guide you in writing out the missing goals. As a tip, if you’re writing SMART goals, write them out like:  S – I will finalise my project idea in writing.  M – I will have document containing my final project idea and surrounding information.  A – This is a small task, as I will only have to produce a small document on my final idea.  R – I will continue the rest of the project building on this idea.  T – By the 19th of February. | | |
| **Time Management** | | | You seem to be applying the Eisenhower matrix (weighing importance against urgency) to prioritise your time. Calander blocking is also a great method to properly manage your time. | | |
| **Comments**  Overall, very good! Would like to see those other tasks written out, perhaps in a clear SMART layout. Your project ideas are looking good, you should pick the one you think is most enjoyable and will properly demonstrate your skills. | | | | | |
| **Total Marks 5/6** | | |  | | |